



Registration & Fees

How to Register

1. Read *Policies & Procedures* thoroughly, consult the *Fall 2011-2012 Schedule of Classes* and determine which class, classes, or program you are interested in for your children. Call our office with any questions at **480-661-7461**.
2. Fully complete the *Student Registration/Emergency Form* in its entirety. This form must be signed and dated by a parent or guardian. (These forms are also available to download from our website in pdf format.)
3. Mail completed forms, along with an annual **\$25.00 non-refundable Registration Fee (per student)** payable to Plumb Performing Arts Center, 9153 E. Bell Rd, Scottsdale, AZ 85260.
4. You may also bring completed forms to PPAC during our *Fall Registration Days* from Wed August 10th through Fri August 12th Noon to 6:00PM, and Saturday, August 13th between 9:00AM to 3:00PM. We advise early registration during these days as some classes fill up quickly.
5. First day of Fall Classes is Monday, August 15th. Late sign-ups will be taken throughout the Fall of 2011.

Placement

Parents of all Pre-Primary, Primary and Beginning students can easily and quickly choose a class (designated as such) from our 2011-2012 schedule. If you are a new intermediate or advanced level student we will need to see you for a placement class or for advisement from the director or a teacher. We will have staff available during Registration Week to help with placement questions.

Placement also occurs during class time in August and September. Any recommended level changes teachers deem necessary will be discussed with both parent and child after the first 3 to 4 weeks of classes.

Fees

Registration Fees:

Registration fees are \$25.00 per student, per year and are non-refundable. This fee is payable upon registration.

Monthly Tuition Fees:

Monthly Tuition Fees are **DUE ON THE FIRST OF THE MONTH. MONTHLY FEES REMAIN THE SAME REGARDLESS OF THE NUMBER OF LESSONS TAUGHT WITHIN A MONTH DUE TO HOLIDAYS OR REGARDLESS OF CHILD'S ABSENCES.**

SEE TUITION POLICY FOR DETAILS.

Our season is August 15th, 2011 through June 9th, 2012, ending with the recital. See Calendar for dates.

LATE FEES/RETURNED CHECK FEES:

A late fee of \$25 will be assessed for payments received after the 14th of the month – NO EXCEPTIONS. A \$35 return check fee will be added onto all insufficient fund checks. There are no refunds for missed classes.

Accepted Forms of Payment:

We accept Visa and MasterCard, debit, checks and cash. If you are paying by check, please be sure to note the month and the child's name in the memo area. Cash payments are accepted, but not preferred.

Monthly Dance Class Fees Per Individual Child:

Most Classes are 45 min to 1 hr, longer classes are charged extra

1 Class/wk	\$ 69	5 Classes/wk	\$199
2 Classes/wk	\$ 119	6 Classes/wk	\$219
3 Classes/wk	\$ 159	7 Classes/wk	\$239
4 Classes/wk	\$ 179	Unlimited.....	\$279

1-1/4 hr classes \$89; 1-1/2 hr classes \$99; 2 hr classes \$129

Trial classes* = \$15 for 45-60 min classes

= \$20 for 1-1/4 or 1-1/2 hr classes

***taken one time only**

Some classes/rehearsals will be paid separately and directly to the instructor. Check with the front desk!

May & June Tuition fees will be due together on May 1st 2012

(June will be billed at 1/2 Month) due to closing out accounts prior to recital. The technical rehearsal, dress rehearsal and the recital are charged as one class each in June as the teachers are there and must be paid for their time.

Recital Fees:

A "Recital Fee" of \$100.00 per family is due April 1, 2012, applicable if your child(ren) are participating in the annual June Recital. This fee covers the auditorium rental and other associated costs. You will receive 10 recital tickets in June once all dance fees are paid. The number of tickets issued is **per family rather than per show.** Additional tickets may be purchased in June for \$10 each.

Costume Fees:

Every student participating in the annual June Recital must purchase a costume. All fees for costumes will be due in full by **November 15th.** Costumes are ordered in December; therefore, parents and students must decide by November if they are going to participate in the recital. Costumes for single subject classes are **\$80.00** each. Costumes for double subject classes are **\$160.00** for both. Costume Fees are non-refundable once costumes are ordered. Late fees will be charged if payments are received after **December 15th.** Any costume ordered in January will be charged an additional **\$10 fee.** Cut-off for costume orders is **January 31st.** No Exceptions.

Company Dancers:

Students participating in PPAC Company (competition) programs must pay a non-refundable Commitment/Administrative Annual Fee of **\$200.00 Mini/Juniors** and **\$250.00 Teen/Seniors** due by **September 1, 2012.**

Discounts:

- **Family Discounts:** (Off of the Monthly Tuition Only) Applies to immediate family members under the same custodial parent. Families may take \$5.00 off of the total monthly bill for a second child enrolled; \$5.00 off of the third child enrolled; and \$5.00 off per month for the fourth child enrolled in PPAC classes.
- **Company Discounts:** (Applies to Unlimited Company Dancers Only). Families with two or more Unlimited Company Dancers may take **\$40.00** off of the total monthly bill for each additional Unlimited Dancer. **THOSE STUDENTS PARTICIPATING IN "HONORS CLASSES" WILL BE CHARGED AN ADDITIONAL \$20.00 MONTH, REGARDLESS OF # OF HONORS CLASSES TAKEN DURING THE MONTH.**